

# **SPA CITY BOP AND SWING DANCE CLUB**

## **BY-LAWS**

### **ARTICLE I: ORGANIZATION**

**NAME:** The name of the organization is Spa City Bop And Swing Dance Club may also be called SCBSDC.

**STATUS:** The club will be organized as an Arkansas Non-profit Corporation title Spa City Bop And Swing Dance Club.

**GOVERNMENT:** The SBSDC shall be governed by these by-laws and by a set of standing rules. Board and special member meetings shall be conducted in accordance with the rules contained in "Robert's Rules Of Order" (latest version) where applicable and where such rules are not inconsistent with these by-laws.

### **ARTICLE II: OBJECTIVE**

The Spa City Bop And Swing Dance Club shall be a non-profit organization directed toward the entertainment and fellowship of the constituent members, dedicated to the preservation of Bop, Swing and Jitterbug dancing.

### **ARTICLE III: CLUB MEMBERSHIP**

*SECTION 1.* SCBSDC Membership is open to all persons who are interested in dancing and participating in SCBSDC activities and who agree to abide by the By-Laws of the club.

*SECTION 2.* No person may be denied SCBSDC Membership because of sex, race, color, age, creed or national origin.

*SECTION 3.* Membership cards will be issued upon a member's joining or renewing membership.

*SECTION 4.* Members who have not renewed their membership by payment of their annual dues, shall have their membership terminated and shall have not further rights of membership.

*SECTION 5.* A current membership list shall be maintained. Membership lists may only be provided to members of the Board of Directors or to such other authorized persons as the Board of Directors may designate.

*SECTION 6.* Any member of SCBSDC may have his or her membership suspended or revoked for actions detrimental to the club or it's members.

**ARTICLE IV: DUES AND ASSESSMENTS**

*SECTION 1.* Membership in SCBSDC shall require the member's payment of annual dues, the amount which will be established in the standing rules.

*SECTION 2.* The Board Of Directors shall determine the amount of the admission fees to SCBSDC dances and special events.

*SECTION 3.* Only one-year memberships will be offered by SCBSDC. The one-year membership will expire the last day of the month of the following year in which the dues are paid.

**ARTICLE V: BOARD OF DIRECTORS**

*SECTION 1.* A Board of Directors elected and appointed from the SCBSDC, shall govern the Club. The elected Directors must be an active SCBSDC member in good standing for six (6) months prior to the yearly election.

*SECTION 2.* The SCBSDC Board Of Directors shall consist of five (5) officers elected from the membership, plus five (5) as needed, appointed positions. All elected and appointed Director positions will be for a period of one (1) year.

*SECTION 3.* Five elected positions from the membership will be as follows:

President  
Vice-President  
Secretary  
Treasurer  
Parliamentarian-Property Auditor

*SECTION 4.* The additional Board positions to be appointed by the newly elected board at the first regular board meeting after election are as follows:

Activities Director  
Newsletter Director  
Admissions-Door Director

Membership & Hospitality Director

Telephone  
Web Master/Mistress

*SECTION 5.* Should the President resign or be removed from office, the Vice-President will assume the office for the remaining term. Should any other director positions be vacated, the Board Of Directors shall appoint another SCBSDC member to serve the remaining term.

*SECTION 6.* Should a SCBSDC Board Of Director be absent for three or more Board Meetings, the remaining Directors, may at their discretion, remove that director from the board.

*SECTION 7.* A SCBSDC Director shall maintain membership in the club.

*SECTION 8.* Any Board Of Director member may be removed from office by the remaining Directors for malfeasance or actions detrimental to the SCBSDC. Such action may be initiated by any club member or Board Director in good standing.

*SECTION 9.* Upon completion of their term of office or removal from office, all officers and directors shall deliver to new replacement, all property and/or records in their possession. Any officer or director who fails to comply voluntarily shall be subject to legal or disciplinary action deemed.

*SECTION 10.* Funds of SCBSDC may not be committed or spent and the club may not be committed by contract to any obligation without the prior approval of the club Board Of Directors. Exception: The President may authorize expenditures up to a limited amount specified in the standing rules, without prior Board approval. The President is accountable for these funds.

## **ARTICLE VI: ELECTIONS**

*SECTION 1.* Each year, not less than sixty (60) days prior to the date set for election of the new officers, the Board Of Directors will appoint a non-board member from the membership to chair a nominating committee. The chairperson will recruit two (2) non-board members from the membership to serve on the nominating committee. The committee will identify and solicit candidates for election and appointment to Board Of Director positions. The nominating committee will first present the candidates to the SCBSDC Board Of Directors and then to the membership at a regular meeting at least two (2) weeks prior to the election date. At this same meeting the nominating committee will call for and accept additional nominations from the floor for any position. The presentation will be repeated immediately preceding the election. No

further nominations will be accepted after this second presentation of candidates.

*SECTION 2.* The nominating committee shall provide ballots and reside over the elections at the election meeting. Ballots shall contain the names of all candidates selected by the nominating committee or who have been nominated from the floor (and accepted nomination) for the elective positions. The nominating committee shall tabulate the results of the election and present the results to the Board Of Directors and membership. Votes for write-in candidates are acceptable, providing the candidate is a member in good standing. Election of officers will be evidenced by a majority vote of the SCBSDC membership present at the election.

*SECTION 3.* The election will be held at a regular November meeting as designated by the Board Of Directors. Newly elected Directors will attend the December board meeting to help make a smooth transition in January when they assume their new position.

## **ARTICLE VII: MEETINGS AND QUORUMS**

*SECTION 1.* The SCBSDC will hold regular dance meetings on a schedule and at a place determined by the Board Of Directors there shall be no less than one regular dance meeting per month. Special club meeting to conduct specific business requiring a vote of the membership may be scheduled by notified in a reasonable time before the meeting.

*SECTION 2.* The SCBSDC membership may call a special meeting to be scheduled by presenting to the Board Of Directors a petition stating the cause and signed by the majority of the total membership. Any such meeting will be scheduled no sooner than thirty (30) days and not later than sixty (60) days after the said petition has been presented to the Board.

*SECTION 3.* The Board Of Directors will hold a regular meeting not less than once each month, and the Board Of Directors shall be notified not less than seven (7) days before such meeting. The President may call an emergency meeting of the Board Of Directors within a twenty-four (24) hour oral notice to the SCBSDC board members.

*SECTION 4.* Any member of the Board Of Directors may request a meeting in writing, the president must call meeting.

*SECTION 5.* Any SCBSDC member in good standing may attend a board meeting and be heard, but will have no vote at said meeting.

*SECTION 6.* At any SCBSDC meeting, twenty-five percent (25%) of the total membership will constitute a quorum for the transaction of business

requiring membership action. A majority vote of the members present is required for approval of any action put before the membership for vote.

*SECTION 7.* At any SCBSDC Board Of Directors meeting, six (6) Directors present constitute a quorum. A majority vote is required by Directors present for approval of any action. The President has no vote at regular or special board meetings with the exception of breaking a tie vote.

## **ARTICLE VIII: AMENDMENTS AND GENERAL RULES**

*SECTION 1.* Proposed amendments to the by-laws must first be presented to the SCBSDC Board Of Directors thirty (30) days before a regular or special board meeting is called, so that it may be added to the upcoming meeting agenda.

*SECTION 2.* The by-laws may be changed by an amendment introduced by the Board Of Directors and voted on by the membership at the regular SCBSDC meeting. A majority vote of those present for the amendment to be adopted is required and is effective immediately.

*SECTION 3.* In the event of the dissolution of the SCBSDC, the President, Secretary and Treasurer are directed to sell all club property to satisfy all club obligations and distribute all remaining funds to Arkansas charities determined by vote of the Board Of Directors.

SCBSDC

October 1, 2016

Having been approved unanimously by the SCBSDC Board, September 12, 2016 and by majority vote (49-1) of the general population of the membership present at the monthly dance on September 30 2016, the following amendment is being added to the SCBSDC By-Laws.

Article VI, Section 2 (Amended September 30, 2016)

Election by Acclamation,

A candidate to be elected to a position on the board, without opposition, can be approved by acclamation, i.e., an offering of a motion and second , either individually or as a group should there be multiple unopposed candidates.

Entered this 1<sup>st</sup> day of October, 2016

Original signed by then president, J Michael Matthews.